



Position Description

College / Division:	ANU College of Arts & Social Sciences
School / Centre	School of Literature, Languages & Linguistics
Department / Unit:	
Position Title:	Lecturer/ Senior Lecturer/ Associate Professor in Italian
Classification:	Academic Level B, C or D
Position No:	
Responsible to:	Head of School
Number of positions that report to this role:	Depending on level of appointment, some casual sessional academic tutors (B, C) or other academic staff (D) may report to this position
Delegation(s) Assigned:	

PURPOSE STATEMENT:

The Lecturer/Senior Lecturer/Associate Professor will take a key role in the Italian program in the School of Literature, Languages and Linguistics (SLLL). The appointee will be expected to have an active research agenda in Italian Studies (covering any period from the Renaissance to the present) and bring expertise and intellectual distinction to our existing research profile. Area of research is open, but we are particularly interested in scholars with expertise in Literary, Screen, or Gender Studies; Creative Writing; and/or another language offered in the School (esp. French, Latin, Portuguese, Russian, Spanish). The Lecturer/Senior Lecturer/ Associate Professor will contribute to the School's teaching programs in Italian, from Beginning to Advanced language and thematic courses, and, depending on expertise, may also contribute to teaching in other areas in SLLL, including at Honours and Masters level. They will be expected to recruit and supervise Honours and HDR students. They should be active in professional service within ANU, and nationally and internationally in their relevant field/s, as well as in the broader community.

KEY ACCOUNTABILITY AREAS:

Position Dimension & Relationships:

The Lecturer/Senior Lecturer/Associate Professor will be located in the School of Literature, Languages and Linguistics, and will lead the Italian program, collaborating with other areas across the School. They are expected to make a positive contribution to advancing the research, teaching and service aims of the School, the College of Arts and Social Sciences, and the University. They will conduct research of international standing in Italian Studies; deliver quality undergraduate and postgraduate teaching and research supervision; and make a positive and dynamic contribution to service. They will be expected to be actively engaged in intellectual collaborations in and beyond the School of Literature, Languages and Linguistics, such as with the Cultures of Screen, Performance and Print Network, Centre for Early Modern Studies, and the ANU Centre for European Studies.

Role Statement: Academic Level B and C

- Carry out high quality research and publish in the peer-reviewed literature.
- Seek external funding.
- Contribute to teaching, including the preparation and delivery of tutorials, lectures, workshops, seminars, and student field excursions; act as subject convenor; develop course/subject materials and teach courses at undergraduate, Honours, Masters and PhD levels; undertake marking and assessment.
- Supervise Honours, Masters and PhD students in Italian Studies, and within their area of research.
- Undertake administrative duties with the Program, School, College and University.
- Be actively involved in professional activities including establishing and maintaining relations with relevant community groups, schools, professional associations, government, embassies, the media and the public.

- Attend meetings associated with research or the work of the organisational unit to which the research is connected and/or School, Research School, College meetings and/or serve on a limited number of committees.
- Other duties as required, consistent with the classification of the position.
- Comply with ANU policies and procedures, in particular those related to work health and safety and equal opportunity.

Skill Base

Academic Level B

A **Level B Academic** will normally have completed a relevant doctoral qualification or have equivalent qualifications or research experience in the relevant discipline area.

In addition, they may be expected to have had post-doctoral research experience that has resulted in publications, conference papers, reports or professional or technical contributions that give evidence of research ability.

In determining experience relative to opportunity, experience in teaching, research, and outside tertiary education; creative achievement; professional contributions; and/or technical achievement may be taken into account.

Academic Level C

A **Level C Academic** will normally have advanced qualifications and/or recognised significant experience in the relevant discipline area. A position at this level will normally require a doctoral qualification or equivalent accreditation and standing.

In addition, a position at this level will normally require a record of demonstrable scholarly and professional achievement in the relevant discipline area.

In determining experience relative to opportunity, experience in teaching, research, and outside tertiary education; creative achievement; professional contributions; and/or technical achievement may be taken into account.

Role Statement: Academic Level D

- Carry out independent, high-quality research at a national and international level and publish in the peer-reviewed literature.
- Prepare research proposal submissions and promotion of research links to external bodies at a national or international level.
- Seek external funding.
- Contribute to teaching, including the preparation and delivery of tutorials, lectures, workshops, seminars, and student field excursions; act as subject convenor; develop course/subject materials and teach courses at undergraduate, Honours, Masters and PhD levels; undertake marking and assessment.
- Supervise Honours, Masters and PhD students in Italian Studies, and within their area of research.
- Undertake administrative duties with the Program, School, College and University, and provide leadership in those duties, such as in team development, mentoring and career development of academic staff and the performance management process.
- Be actively involved in professional activities including establishing and maintaining relations with relevant community groups, schools and professional associations, government, embassies, the media and the public.
- Attend meetings associated with research or the work of the organisational unit to which the research is connected and/or School, Research School, College meetings and/or serve on relevant committees
- Other duties as required, consistent with the classification of the position.
- Comply with ANU policies and procedures, in particular those related to work health and safety and equal opportunity.

Skill Base

Academic Level D

A **Level D Academic** will normally have advanced qualifications and/or recognised significant experience in the relevant discipline area. A position at this level will normally require a doctoral qualification or equivalent accreditation and standing.

In addition, a position at this level will normally require academic excellence that may be evidenced by an outstanding contribution to teaching and/or research and/or the profession.

In determining experience relative to opportunity, experience in teaching, research, and outside tertiary education; creative achievement; professional contributions; and/or technical achievement may be taken into account.

SELECTION CRITERIA (Level B/C):

1. A PhD in Italian Studies, or related field, with a track record of high-quality scholarly research, relative to opportunity, demonstrating an ability to contribute to their field of specialisation in one or more of Literary, Screen, Gender Studies, Creative Writing, and/or another field of language and area studies offered in SLLL (esp. French, Latin, Portuguese, Russian, Spanish).
2. Potential to attract external, competitive research funding, relative to opportunity.
3. Demonstrated ability and willingness to deliver quality teaching using innovative methods in Italian language at all levels, as well as in their area of specialisation. (Demonstrated ability and willingness to contribute to the teaching program of other areas in SLLL may be beneficial.)
4. Demonstrated capacity and willingness to recruit, supervise and teach Honours, Masters and PhD students.
5. Demonstrated capacity and willingness to undertake effective administration relevant to the Program, School, College, and University, including convenorship of the Italian Program.
6. Demonstrated capacity and willingness to undertake community outreach with relevant community groups, schools and professional associations, and to foster relationships with GLAM, embassy, or other relevant industry partners.
7. Demonstrated ability to establish and maintain effective and harmonious relations with colleagues in order to meet and advance the needs of the Program, School, College, and University.
8. Native or near-native-speaker competence in Italian and English (and any other language in which they have teaching expertise).
9. Demonstrated high-level of understanding of equal opportunity principles and a commitment to the application of EO policies in a University context.

SELECTION CRITERIA (Level D):

1. A PhD in Italian Studies, or related field, with a distinguished track record of high-quality scholarly research, relative to opportunity, as evidenced by an internationally recognised publication record in one or more of Literary, Screen, Gender Studies, Creative Writing, and/or another field of language and area studies offered in SLLL (esp. French, Latin, Portuguese, Russian, Spanish).
2. Demonstrated potential to attract external, competitive research funding, relative to opportunity.
3. A distinguished record of contribution to undergraduate education including innovative curriculum development and delivery in Italian language at all levels, as well as in their area of specialisation. (Demonstrated ability and willingness to contribute to the teaching program of another area offered in SLLL may be beneficial.)
4. Demonstrated capacity and willingness to recruit, supervise and teach Honours, Masters and PhD students.
5. Demonstrated effectiveness in leadership in an academic research and education environment, including demonstrated capacity to convene the Italian Program and undertake other effective higher-level administration relevant to the Program, School, College, and University.
6. Demonstrated capacity and willingness to undertake community outreach with relevant community groups, schools and professional associations, and to foster relationships with GLAM, embassy, or other relevant industry partners.
7. Demonstrated ability to establish and maintain effective and harmonious relations with colleagues in order to meet and advance the needs of the Program, School, College, and University.
8. Native or near-native-speaker competence in Italian and English (and in any other language in which they have teaching expertise).
9. Demonstrated high-level of understanding of equal opportunity principles and a commitment to the application of EO policies in a University context.

References:

[General Staff Classification Descriptors](#)

[Academic Minimum Standards](#)

The ANU conducts background checks on potential employees, and employment in this position is conditional on satisfactory results in accordance with the Background Checking Procedure which sets out the types of checks required by each type of position.



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Pre-Employment Work Environment Report

Position Details

College/Div/Centre	CASS, RSHA	Dept/School/Section	SLLL
Position Title	Lecturer/Senior Lecturer/Associate Professor	Classification	Academic Level B/C/D
Position No.	TBA	Reference No.	

In accordance with the Occupational Health and Safety Act 1991 the University has a duty of care to provide a safe workplace for all staff.

- This form must be completed by the supervisor of the advertised position and forwarded with the job requisition to Appointments and Promotions Branch, Human Resources Division. Without this form jobs cannot be advertised.
- This form is used to advise potential applicants of work environment issues prior to application.
- Once an applicant has been selected for the position consideration should be given to their inclusion on the University's Health Surveillance Program where appropriate – see http://info.anu.edu.au/hr/OHS/_Health_Surveillance_Program/index.asp Enrolment on relevant OHS training courses should also be arranged – see http://info.anu.edu.au/hr/Training_and_Development/OHS_Training/index.asp
- 'Regular' hazards identified below must be listed as 'Essential' in the Selection Criteria - see 'Employment Medical Procedures' at http://info.anu.edu.au/Policies/_DHR/Procedures/Employment_Medical_Procedures.asp

Potential Hazards

- Please indicate whether the duties associated with appointment will result in exposure to any of the following potential hazards, either as a **regular** or **occasional** part of the duties.

TASK	regular	occasional	TASK	regular	occasional
key boarding	<input checked="" type="checkbox"/>	<input type="checkbox"/>	laboratory work	<input type="checkbox"/>	<input type="checkbox"/>
lifting, manual handling	<input type="checkbox"/>	<input type="checkbox"/>	work at heights	<input type="checkbox"/>	<input type="checkbox"/>
repetitive manual tasks	<input type="checkbox"/>	<input type="checkbox"/>	work in confined spaces	<input type="checkbox"/>	<input type="checkbox"/>
catering / food preparation	<input type="checkbox"/>	<input type="checkbox"/>	noise / vibration	<input type="checkbox"/>	<input type="checkbox"/>
fieldwork & travel	<input type="checkbox"/>	<input type="checkbox"/>	electricity	<input type="checkbox"/>	<input type="checkbox"/>
driving a vehicle	<input type="checkbox"/>	<input type="checkbox"/>			
NON-IONIZING RADIATION			IONIZING RADIATION		
solar	<input type="checkbox"/>	<input type="checkbox"/>	gamma, x-rays	<input type="checkbox"/>	<input type="checkbox"/>
ultraviolet	<input type="checkbox"/>	<input type="checkbox"/>	beta particles	<input type="checkbox"/>	<input type="checkbox"/>
infra red	<input type="checkbox"/>	<input type="checkbox"/>	nuclear particles	<input type="checkbox"/>	<input type="checkbox"/>
laser	<input type="checkbox"/>	<input type="checkbox"/>			
radio frequency	<input type="checkbox"/>	<input type="checkbox"/>			
CHEMICALS			BIOLOGICAL MATERIALS		
hazardous substances	<input type="checkbox"/>	<input type="checkbox"/>	microbiological materials	<input type="checkbox"/>	<input type="checkbox"/>
allergens	<input type="checkbox"/>	<input type="checkbox"/>	potential biological allergens	<input type="checkbox"/>	<input type="checkbox"/>
cytotoxics	<input type="checkbox"/>	<input type="checkbox"/>	laboratory animals or insects	<input type="checkbox"/>	<input type="checkbox"/>
mutagens/teratogens/ carcinogens	<input type="checkbox"/>	<input type="checkbox"/>	clinical specimens, including blood	<input type="checkbox"/>	<input type="checkbox"/>
pesticides / herbicides	<input type="checkbox"/>	<input type="checkbox"/>	genetically-manipulated specimens	<input type="checkbox"/>	<input type="checkbox"/>
			immunisations	<input type="checkbox"/>	<input type="checkbox"/>

OTHER POTENTIAL HAZARDS (please specify):

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